**RESUME**

Name Anisa Marissa Mohammed

Date of Birth January 14th 1997

Marital Status Single

Address #7, Hibiscus Drive, Sookoo Trace, Claxton Bay.

Telephone Number 374-1977

Email anisamohammed1234@gmail.com

Education and Qualifications

* September 2015 – 2016

Omardeen’s School of Accountancy Ltd

**ACCA**

Level 1

1. F1- Accountant in Business – Passed
2. F2- Management Accounting – Passed
3. F3- Financial Accounting – Passed

Level 2

1. F4- Corporate and Business Law – Passed
2. F5- Performance Management - Currently Pursuing
3. F6- Taxation - Currently Pursuing
4. F7- Financial Reporting - Currently Pursuing

* September 2013 – 2015

Naparima Girls’ High School -

**CAPE**

1. Accounting Unit 1 (Grade I)
2. Management of Business Unit 1 (Grade II)
3. Economics Unit 1 (Grade I)
4. Caribbean Studies (Grade II)
5. Accounting Unit 2 (Grade I)
6. Management of Business Unit 2 (Grade I)
7. Economics Unit 2 (Grade II)
8. Communication Studies (Grade I)

* September 2008 – 2013

Union Claxton Bay Secondary School –

**CSEC**

1. English A (Grade I)
2. Mathematics (Grade I)
3. Principles of Business (Grade I)
4. Principles of Accounts (Grade I)
5. Office Administration (Grade I)
6. Electronic Document Preparation and Management (Grade I)
7. Information Technology (Grade I)
8. Spanish (Grade II)

* September 2001 – 2008

Claxton Bay Anglican Primary School

Other Achievements

2013 Certificate in Business Studies

2009 – 2015 Certificates of Merit

2008 Diploma in Computer Literacy & Basic Software Applications in:

Word Processing (Microsoft Word)

Spreadsheet (Microsoft Excel)

Hobby Reading

Reference Shashi Dwarkah Teacher, Union Claxton Bay Secondary

School

768-3416